



updated copy of original letter

HAMILTON-WENHAM REGIONAL HIGH SCHOOL

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Principal Mr. Matthew Fox
Associate Principal Mr. Brian Menegoni
ORIGINAL JUNE LETTER REVISED: JULY 27, 2011

Yearbook Advisor Mrs. Janine V. Richards
Yearbook contact hamwenyearbook@aol.com

Dear Parent/Guardian of the Class of 2011,

The time has come to plan for the 2011 Hamilton-Wenham Regional High School Yearbook. As your children were told during their June 11th class meeting, this year we have made arrangements for Prestige Portraits by Lifetouch, Inc. to take photos of **ALL** our seniors. This will ensure that every single senior is represented in the senior portrait gallery and that their photos of the highest caliber. If you wish to submit a professional photo from another source, it must be emailed as a jpg or submitted on a disk **NO LATER THAN October 1st** and subject to our approval. **We will not accept alternative photos after October 1.** However, to ensure that every student is photographed, we request you have your child photographed by Lifetouch as well. The Lifetouch photo will hold them a spot in the portrait gallery and, **if you meet the deadline**, the alternative photo will replace the Lifetouch photo. We will also be asking seniors to submit a candid photo. It is possible you might want to use the Lifetouch picture as the official picture and the alternative photo as the candid (or vice versa). In any case, as explained below*, this will be at no additional cost and thus will be a no-cost back-up.

Due to overwhelmingly positive feedback, the summer yearbook photography sessions will once again take place at the Danversport Yacht Club on Rte 62. This site provides a variety of lovely outdoor backdrops and there is ample, free parking. Online scheduling will be available at www.photoappointment.com. The password is hwhs. If you do not have access to a computer, you may call the scheduling department at 1- 800-426-9533 ext 701. **NEXT SESSIONS: August 18 + 19.**

An additional, final portrait session at the high school, will be arranged September 14 for any student who cannot meet the designated summer appointment. Students will sign up for a time slot during a study hall, lunchtime or right after school. **Students are urged to make an appointment during the summer** when they are not busy with school work, sports and the college admission process. **ALL STUDENTS WHO HAVE NOT BEEN PHOTOGRAPHED MUST BE PHOTOGRAPHED ON SEPTEMBER 14, EVEN IF A PHOTO FROM ANOTHER PHOTOGRAPHY STUDIO MAY BE ULTIMATELY USED IN THE YEARBOOK.**

*There is a \$20 sitting fee that will be refunded to you if you return the proofs of your pictures. *Be sure to bring your check to the session.* The studio will send the Yearbook a professionally retouched yearbook photo; one less task you will have to think about. **So easy - and free!!!!** You will also have the opportunity to purchase portrait packages, but are under *no obligation to do so.*

Thank you for all your support of our Yearbook. Have a safe, healthy—and fun!! summer.

Sincerely,
Janine V. Richards, YEARBOOK Faculty Advisor